

**WESTERN MUNICIPAL WATER DISTRICT
14205 Meridian Parkway, Riverside, CA 92518**

**REGULAR BOARD MEETING OF THE
WESTERN MUNICIPAL WATER DISTRICT AND
THE WESTERN MUNICIPAL WATER DISTRICT FACILITIES
AUTHORITY**

JANUARY 7, 2026, at 9:30 A.M.

To join the Zoom virtual meeting: <https://wmwd.zoom.us/j/81762994419>
or telephone access: (669) 219-2599 or (669) 900-6833
Meeting ID: 817 6299 4419

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Members of the public may comment on any item within the jurisdiction of the District, or any item on the agenda, in person, via Zoom at the time noted on the agenda, or by submitting a written comment on the District website at the following web address: <https://wmwd.com/publiccomments>, in-person or via U.S. Mail addressed to January 6, 2026, will become part of the Board meeting record. Pursuant to Government Code Section 54957.5, any writing that (1) is a public record; (2) relates to an agenda item set for open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District office located at 14205 Meridian Parkway, Riverside, California 92518. In addition, such writing may also be posted on the District's website at <https://wmwd.primegov.com/public/portal>.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or the agenda or agenda packet documents made available in an appropriate alternative format, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Western Municipal Water District Board of Directors during the meeting, should contact the Western Municipal Water District Board Secretary at (951) 571-7209 or boardsecretary@wmwd.com, no less than 72 hours prior to this meeting, to enable the Western Municipal Water District to make reasonable arrangements to ensure accessibility or language assistance for this meeting.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

Led by Robert McClure, Operations Technician I, Operations-Mechanical Services Department

4. PUBLIC COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments will be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each individual's comment will be limited to a maximum of three (3) minutes; however, the Presiding Officer reserves the right to reduce the amount of time each individual can speak to ensure all members of the public have an opportunity to comment.

5. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

- A. Approve the Minutes of the December 17, 2025, Regular Board Meeting

6. ITEMS TO BE ADDED TO THE AGENDA

(If any) In accordance with Section 54954.2 of the Government Code, upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present that there is a need to take action, and the need to take action arose after the agenda was posted.

7. ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

- A. Authorize Execution of Memorandum of Understanding with Jurupa Community Services District for Temporary Assignment and Purchase of Water Produced from the Chino Basin Desalter Authority
- B. Increase Project Budget and Award a Professional Services Contract for the Markham Street Waterline Relocations

- C. Election of Board Officers; Discuss Appointments to Committees and Board Assignments

8.WESTERN MUNICIPAL WATER DISTRICT FACILITIES AUTHORITY-ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

- A. Affirm Board Members and Officers of the Western Municipal Water District Facilities Authority

9.REPORTS

The following agenda items are reports. They are placed on the agenda to provide information to the Board and the public. There is no action called for regarding these matters.

A. GENERAL COUNSEL REPORT

- 1. Report of General Counsel

B. GENERAL MANAGER AND STAFF REPORTS

- 1. General Manager's Report

C. DIRECTORS COMMENTS AND REQUESTS

- 1. Report by SAWPA Representative
- 2. Report by MWD Representative
- 3. Report by CBWM Representative
- 4. Report by CDA Representative
- 5. Report by WRCRWA Representative
- 6. Report by WRCOG Representative
- 7. Report by SRRRA Representative
- 8. Report by ACWA Representative
- 9. Directors' Comments
- 10. Request for Future Agenda Items

10.CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Paragraph (1) of Subdivision (d) of Section 54956.9)
Name of Cases: City of Camden, et al., v. 3M Company, Civil Action No.: 2:23-cv-03147-RMG; City of Camden v. E.I. duPont de Nemours & Company, Civil Action No.: 2-23-cv-03230-RMG; City of Camden, et.al. v. BASF Corporation, Civil Action No.: 2-24-cv-03174-RMG; and City of Camden et.al. v. Tyco Fire Products LP, Civil Action No.: 2-24-cv-02321-RMG

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Gov. Code Section 54956.8)
Property: Water Purchase
Agency Negotiator: Craig Miller, General Manager
Negotiating Partners: San Diego County Water Authority
Under Negotiation: Agreement Terms

11.NEXT MEETING

- A. Wednesday, January 21, 2026, at 9:30 a.m.

12. ADJOURNMENT

**WESTERN MUNICIPAL WATER DISTRICT
MINUTES OF THE
REGULAR BOARD MEETING
OF DECEMBER 17, 2025**

1. CALL TO ORDER

Board President Laura Roughton called the regular meeting of the Western Municipal Water District (Western Water) Board of Directors to order at 9:30 a.m. on Wednesday, December 17, 2025, in the Western Water Board Room, 14205 Meridian Parkway, Riverside, California.

2. ROLL CALL

Roll call of the Board of Directors was taken by Board Secretary, Tammi Ford. The following Board members were in attendance:

Directors Present:

Laura Roughton, President

Fauzia Rizvi, Vice President

Brenda Dennstedt, Secretary-Treasurer (Attended remotely via Zoom, as noticed)

Gracie Torres

Mike Gardner

Director Torres left the meeting at 9:59 a.m.

Director Dennstedt left the meeting at 11:30 a.m.

3. PLEDGE OF ALLEGIANCE

Gull Nawaz, Engineer II, Engineering - CIP Department, led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments will be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each individual's comment will be limited to a maximum of three (3) minutes; however, the Presiding Officer reserves the right to reduce the amount of time each individual can speak to ensure all members of the public have an opportunity to comment.

None.

5. PRESENTATIONS

- A. Year-End Federal Legislative Update from The Ferguson Group
Mark Limbaugh and Chris Kearney from TFG

Mark Limbaugh and Chris Kearney, The Ferguson Group, provided an overview of federal legislative activities in the past year, as well as discussing upcoming legislative updates for 2026. They reviewed congressionally directed spending as it relates to Western Water and also provided insight into the Fiscal Year 2027 budget process. Topics discussed included the 2026 bi-partisan infrastructure law, the Inflation Reduction Act, grant opportunities, and Waters of the United States (WOTUS). In addition, PFAS regulations and rules were discussed,

6. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

Motion: Gardner

Second: Rizvi

- A. Approve the Minutes of the November 19, 2025, Regular Board Meeting
- B. Board Member Compensation Reimbursement Requests
- C. Receive and File the November-December 2025 Government Affairs and Legislative Update
- D. Approve an Increase to the Operating Budget and Award a Professional Services Contract for a Data Solutions Project
- E. Approve a Budget Amendment for Reconciliation of Actual Expenditures for the North Well 2 Manganese Treatment Project

The Motion Passed 4-0

Voting No: None

Abstain: None

Absent: Torres

7. ITEMS TO BE ADDED TO THE AGENDA

(If any) In accordance with Section 54954.2 of the Government Code, upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present that there is a need to take action, and the need to take action arose after the agenda was posted.

None.

8. ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

- A. Approve a Capital Budget Increase and Authorize the Purchase of Portable Generators and Fuel Trailers for the Emergency Preparedness and Mitigation Response Program

This item was presented by: Dean Standing Warrior, Deputy Director of Maintenance Operations

Motion: Gardner

Second: Rizvi

As to the following:

1. Increase the Capital Improvement and Facilities Plan for Fiscal Year 2025-2026 to include the Emergency Preparedness and Mitigation Response Program in the amount of \$1,761,232 under the Asset Replacement Reserve RES05 of the Fleet Fund 14 for Fiscal year 2025-2026; and
2. Authorize the General Manager to execute a contract and open the associated purchase order with Hawthorne Power Systems, of San Diego, California, for the purchase of nine Caterpillar portable generators for an amount not to exceed \$1,636,250; and
3. Authorize the General Manager to execute a contract and open the associated purchase order with Hart Fueling Services of Ashton, Pennsylvania, for the purchase of three Thunder Creek Fuel Trailers for an amount not to exceed \$124,982.

The Motion Passed 4-0

Voting No: None

Abstain: None

Absent: Torres

- B. Approve a Project Budget Increase and Award a Construction Contract for the North Well 2 Rehabilitation Project

This item was presented by: Derek Kawaii, Director of Engineering

Motion: Dennstedt

Second: Gardner

As to the following:

1. Approve an increase in the capital project budget in the amount of \$850,622, from \$321,423 to \$1,172,045 for the North Well 2 Rehabilitation Project (W-345) (“Project”), and amend the Board-adopted Capital Improvement and Facilities Plan for Fiscal Year 2025–2026 accordingly under the System Improvement Reserve RES04 of the Murrieta Water Fund 23; and
2. Award a construction contract for the North Well 2 Rehabilitation Project in the amount of \$682,384.12 to Best Drilling and Pump, Inc. of Colton, California.

The Motion Passed 4-0

Voting No: None

Abstain: None

Absent: Torres

9. REPORTS

The following agenda items are reports. They are placed on the agenda to provide information to the Board and the public. There is no action called for regarding these matters.

A. GENERAL COUNSEL REPORT

1. Report of General Counsel

Jeff Ballinger, General Counsel, stated that Best Best and Krieger will be providing their annual legislative summary regarding new laws coming into effect in 2026. He will provide the updates to the Board in the new year.

B. GENERAL MANAGER AND STAFF REPORTS

1. General Manager’s Report

Craig Miller, General Manager, provided an update on recent activities, including a brief recap from the ACWA Fall Conference, noting that ACWA is slated to begin taking positions on major water projects. He also reported

out on a successful mixer celebrating the passage of Senate Bill 72 (SB 72) and reviewed meetings Western Water took with other local water agencies while at ACWA. He also reported that Western Water convened the 8th Water Solutions Summit on December 1, 2025 and stated they summit is aligned with the Department of Water Resources who has asked for the summit group to provide recommendations for the SB 72 Advisory Group. He announced that the Western Water Executive Team has begun meeting to discuss a refresh of Western Water’s aspirations and strategic priorities and said that staff is planning to bring a draft document to the Board in Spring 2026. He directed the Board to a draft copy of the 2026 Legislative Priorities that were discussed at the last Community and Government Affairs Committee Meeting, stating that the plan is to bring those priorities to the January 21, 2026, Board Meeting for approval. He noted that the recent Riverside County Water Task Force year-end tour and forum was held and was a great success, and he closed by requesting the January 2026 Community and Government Affairs Committee be canceled due to calendar conflicts, which the Board agreed to cancel.

C. DIRECTORS COMMENTS AND REQUESTS

1. Directors' Comments

Comments were made by:

Director Dennstedt

Director Rizvi

Director Gardner

President Roughton

2. Request for Future Agenda Items

None.

Jeff Ballinger entered the Board into Closed Session at 10:55 a.m.

10.CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS

Closed Session Pursuant to Government Code Section 54957.6

District Designated Representatives: Craig Miller, General Manager,

Candi Judd, Director of Human Resources, Brad Neufeld, Labor Counsel

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Employee Organizations: Western Municipal Water District Employee Association and Management/Professional/Confidential Employees (COU Group)

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8)
Property: Water Purchase
Agency Negotiator: Craig Miller, General Manager
Negotiating Partners: San Diego County Water Authority
Under Negotiation: Agreement Terms

The Board returned to open session at 11:30 a.m. Board members present were:

President Laura Roughton
Vice President Fauzia Rizvi
Mike Gardner

A quorum of the Board was still present.

General Counsel, Jeff Ballinger, stated there was no reportable action coming out of Closed Session.

11. INFORMATION ITEMS

- A. Investment Report – October 2025
- B. Labor and Benefits Expense Budget to Actual Report – Quarter Ended September 2025

12. NEXT MEETING

- A. Wednesday, January 7, 2026, at 9:30 a.m.

13. ADJOURNMENT

There being no further business before the Board, President Roughton adjourned the meeting at 11:32 a.m.

LAURA ROUGHTON
President

BRENDA DENNSTEDT
Secretary-Treasurer

Agenda Item: 7A

Date: January 7, 2026

TO: THE BOARD OF DIRECTORS

Laura Roughton, President
Fauzia Rizvi, Vice President
Brenda Dennstedt, Secretary-Treasurer
Gracie Torres
Mike Gardner

FROM: Craig D. Miller, P.E., General Manager

AUTHORIZE EXECUTION OF MEMORANDUM OF UNDERSTANDING WITH JURUPA COMMUNITY SERVICES DISTRICT FOR TEMPORARY ASSIGNMENT AND PURCHASE OF WATER PRODUCED FROM THE CHINO BASIN DESALTER AUTHORITY

RECOMMENDATION:

Staff requests the Board of Directors:

1. Authorize the General Manager to execute the Memorandum of Understanding (MOU) with Jurupa Community Services District for the temporary assignment and purchase of Western Water's Chino Basin Desalter Authority water allocation; and
2. Authorize the General Manager to administratively execute annual extensions as provided for in the terms of the MOU.

EXECUTIVE SUMMARY:

Western Municipal Water District (Western Water) and the Jurupa Community Services District (JCSD) have a long-standing collaborative partnership related to the use and optimization of water produced from the Chino Desalter Authority (CDA). Building on past efforts and collaboration, Western Water has identified an opportunity to evaluate long-term regional conveyance flexibility within Western Water's distribution system—an effort that could unlock more efficient use of existing supplies, enhance operational resilience, and better position the region to meet future demands. Initiating this system evaluation,

together with other planned Western Water operational and capital improvements, is expected to take several years. The proposed MOU provides a bridge arrangement through 2027, with three optional annual extensions, ensuring continued beneficial use of Western Water's CDA allocation during this planning period.

BUDGET IMPACT:

The sale of Western Water's CDA allocation to JCSD will offset Western Water's CDA costs for the term of the MOU. Sales are expected to offset Western Water's costs up to \$3,880,332 in calendar year 2026. Actual impacts will vary based on actual annual sales and CDA-adopted budgets.

DETAIL:

The construction of the CDA Phase 3 Expansion created new regional supply opportunities by increasing treatment and production capacity to serve member agencies. While Western Water awaited completion of its associated conveyance facilities, this expanded CDA production provided an opportunity for neighboring retail agencies—particularly JCSD through a 2017 MOU—to beneficially use Western Water's CDA allocation until Western Water could physically receive the supply. The 2017 MOU arrangement not only ensured continued beneficial use of the water but also supported broader regional reliability objectives by providing flexible distribution pathways across systems. The enhanced treatment capacity, coupled with collaborative operational strategies, has since positioned Western Water, JCSD, and potentially other CDA member agencies to optimize regional water management, stabilize production obligations, and advance long-term planning goals.

Western Water and JCSD's 2017 MOU ensured continued use of Western Water's CDA allocation while Western Water awaited completion of its CDA-related conveyance facilities. The MOU provided for temporary assignment and purchase of up to Western Water's full CDA allocation (3,534 acre-feet per year) for two years and was subsequently extended annually from 2019 through 2022.

In July 2023, Western Water and JCSD collaborated in the Wholesale Enterprise Water Purchase Program, reinforcing regional partnership and reliability planning. That program concluded on June 30, 2025.

Western Water is evaluating opportunities to enhance water transmission flexibility across its distribution system and key interconnections with regional partners. Western Water will lead this analysis to define the scope, feasibility, and potential benefits of system enhancements that could improve operational efficiency and regional water management. These efforts, together with other planned operational and capital initiatives, are anticipated to require at least two years to complete.

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The proposed 2026 MOU provides the appropriate timeframe and administrative structure to support these activities while ensuring the beneficial use of Western Water’s CDA supply. The MOU extends and updates the original terms, establishing provisions for assignment, delivery, purchase, and emergency coordination of CDA water between Western Water and JCSD.

Key Terms Include:

- **Purchased Water:** JCSD agrees to purchase and take delivery of Western Water’s CDA Allocation, totaling up to 3,534 acre-feet per year.
- **Water Price:** The water price for FY 2025–2026 will be Western Water’s published CDA rate of \$1,098 per acre-foot. Beginning July 1 of each fiscal year, pricing will adjust to the published Western Water CDA rate following adoption of the CDA annual budget.
- **Term:** The agreement becomes effective following Board authorization for two years, beginning January 12, 2026, through December 31, 2027, with three optional one-year extensions through December 31, 2030, if agreed to by both parties.
- **Emergency Contingency:** The MOU includes mutual emergency provisions enabling Western Water or JCSD to reclaim or provide CDA water during supply interruptions, consistent with past agreements. It also incorporates coordination with the Western Water-JCSD 2023 Cooperative Agreement for the continued opportunity to store groundwater as an additional option.

The proposed MOU provides a practical and flexible framework that supports ongoing regional coordination, optimizes use of Western Water’s CDA allocation, and enables continued progress toward long-term system planning and optimization. By extending an established and proven arrangement, the MOU maintains operational stability for both agencies while ensuring that Western Water and CDA remains fiscally sound and meets its production obligations. Staff recommends approval of this MOU to preserve supply reliability, uphold regional collaboration, and position Western Water to fully leverage future system enhancements and partnership opportunities.

REASON FOR ACTION:

The MOU provides needed flexibility while Western Water evaluates long-term operational and hydraulic considerations for optimizing the integration of Western Water’s desalter water to improve regional system efficiency.

SOLUTION:

Execute the MOU with JCSD for the temporary assignment and purchase of Western Water's CDA water, including authority for as needed future extensions as allowed for in the terms of the MOU.

STRATEGIC PRIORITIES REFERENCE:

This MOU is consistent with Western Water's Strategic Priorities of Resource Management, Superior Service, and Financial Stewardship.

LEGAL COUNSEL REVIEW:

Legal counsel has reviewed the attached draft Memorandum of Understanding. Although significant changes are not expected at this time, any modifications will be reviewed by legal counsel. If counsel determines the modifications are of significance, the updated MOU will be returned to the Board for additional consideration.

Respectfully submitted by:

Craig D. Miller, P.E., General Manager

Attachment:

1. MOU By and Between Western Municipal Water District and the Jurupa Community Services District Providing for the Temporary Assignment and Purchase of Water Produced from the CDA

Attachment 1

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN WESTERN MUNICIPAL WATER DISTRICT AND THE JURUPA COMMUNITY SERVICES DISTRICT PROVIDING FOR THE TEMPORARY ASSIGNMENT AND PURCHASE OF WATER PRODUCED FROM THE CHINO BASIN DESALTER AUTHORITY

This Memorandum of Understanding (MOU), dated _____, is entered into by and between Western Municipal Water District (Western Water) and the Jurupa Community Services District (JCSD), sometimes individually or collectively referred to herein as “Party” or “Parties”, respectively.

RECITALS

- A. Western Water, a member agency of the Metropolitan Water District of Southern California (MWD), has access to imported supply from MWD. Western Water has access to, and continues to pursue, access to local water supplies through separate regional purchase, exchange, and storage agreements. Western Water is committed to assisting JCSD, and the other retail water agencies within its general service area, to secure water supplies to meet future demands as well as mitigate shortages and drought through regional collaboration.
- B. The Parties to this MOU are two of eight member agencies of the Chino Basin Desalter Authority (CDA). The CDA is a joint exercise of powers authority which owns and operates facilities to treat groundwater extracted from the lower Chino Basin to California Division of Drinking Water (DDW) potable water standards and distributes the drinking water to its member agencies. Western Water and JCSD respectively own 3,534 and 11,733 acre-feet per year (AFY) of capacity rights in CDA facilities. These capacity rights entitle the Parties to take delivery of water through CDA facilities subject to the applicable policies of CDA (CDA Deliveries).
- C. Until such time as longer-term agreements are executed for the delivery of supplemental supplies, JCSD has the ability to temporarily take delivery of Western Water’s CDA Deliveries totaling approximately 3,534 AFY.
- D. In the interest of securing the long-term supplemental supply identified in JCSD’s Urban Water Management Plan, the Parties will collaborate to identify potential sources of supply and cost-effective conveyance that may include imported water, CDA supplies, regional groundwater, or a blend of some or all of these sources.
- E. On March 15, 2017, JCSD and Western Water executed a Memorandum of Understanding providing for the temporary assignment and purchase of water produced from the CDA, enabling beneficial use of all Western Water's CDA water allocation (Western Water Allocation). This MOU ended in 2022.

F. On July 12, 2023, Western Water and JCSD participated in the Wholesale Enterprise Water Purchase Program (Program) alongside a few other cities. This collaboration demonstrated JCSD's continued partnership and commitment to regional water reliability. The Program agreement ended on June 30, 2025. Western Water is proposing a new agreement, separate from the Program, focusing on distinct terms and objectives specific to this temporary arrangement.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING RECITALS, WHICH ARE INCORPORATED HEREIN, AND THE FOLLOWING PROVISIONS, THE PARTIES ENTER INTO THE FOLLOWING UNDERSTANDINGS:

Section 1. Purchased Water. JCSD agrees to purchase and take delivery of up to the total amount of the Western Water Allocation (approximately 3,534 AFY), as further provided below.

Section 2. Water Price. The water price for Fiscal Year 2025-2026 will be Western Water's published CDA rate of \$1,098 per acre-foot, which reflects Western Water's rate paid to the CDA. Following CDA budget adoption, the new water price shall be set beginning July 1 for each fiscal year at the published Western Water CDA rate, reflecting Western Water's Administrative, Fixed Project Capital, and Fixed and Variable O&M costs paid to the CDA for the CDA Deliveries. Any adjustments to the CDA rate as a result of the annual reconciliation process will be passed on to JCSD as a credit or payment due, consistent with Section 3. At any time the Water Price is recalculated because of changes in the CDA budget, Western Water and JCSD will use the reconciliation process described in Section 3.

Section 3. Payment. JCSD shall pay Western Water a per acre-foot sum as calculated using the methodology described in Section 2 of this MOU for the delivery of Western Water's CDA Deliveries. Western Water will invoice JCSD monthly for prior month CDA Deliveries with payment due from JCSD by the 30th day after the invoice date (due date). Invoiced amounts not paid by the due date shall be subject to interest charges. Interest will be calculated at a rate of one-half percent (0.5%) per month. The CDA performs an annual reconciliation of budgeted dollar amounts with actual dollar amounts. The CDA will issue a credit or a charge to each CDA member agency accordingly. Any credit or increased charge associated with CDA Deliveries to JCSD for Western Water will be passed on to JCSD as a credit or payment due.

Section 4. Delivery Point. JCSD will receive Western Water's CDA Deliveries through the JCSD connection points from the CDA facilities. The Parties shall coordinate and maintain operational flexibility regarding delivery location. The Parties shall coordinate with CDA staff regarding appropriate flow settings for deliveries. The Parties will make their best effort to adhere to the Section 5 Delivery Schedule, below, but JCSD reserves the right to take less than the full Western Water Allocation if constrained by low system demands.

Section 5. Delivery Schedule. JCSD shall notify Western Water prior to November 1 of each calendar year, while this MOU is in effect, as to the specific quantity of water that it intends to purchase for the following calendar year.

Section 6. Western Water Assignment of CDA Production. Nothing in this MOU or the Assignment of CDA Production will change either Party's obligations or benefits to the Chino Basin Watermaster including, but not limited to, obligations or benefits under the Judgment, Peace Agreement, and/or the Peace II Measures.

Section 7. Term. The term of this MOU shall begin upon approval by the Boards of Directors of both Parties, anticipated to occur on January 12, 2026, and shall remain in effect until December 31, 2027. This MOU may be extended a maximum of three times, one additional year at a time through December 31, 2030, by mutual agreement between JCSD and Western Water. Each Party shall provide written notice to the other, on or before October 1, of its intent to extend this MOU effective at the end of the calendar year.

Section 8. Emergency Contingency. If, in the unlikely event during the term of this MOU, Western Water experiences an imported or local water supply emergency, JCSD will make every reasonable attempt to free up some or all of the Western Water Allocation so that it can be delivered to Western Water. Likewise, in the event JCSD experiences an emergency impacting its water supplies, Western Water will explore the possibility of providing other available supplies to JCSD, where feasible. Further, if, during the course of the year, it is determined in coordination with Western Water that low end-user demands within JCSD's service area have resulted in JCSD being unable to extract the contractually required quantity of water from JCSD's existing water storage program (separate from this MOU) for delivery to JCSD's customers, Western Water will assist JCSD by paying to JCSD the contractual price for that portion of stored water, which then will be added to the JCSD storage account and applied to the Western Water's storage account as provided for in the 2023 Cooperative Agreement for Water Purchase, Storage, and Delivery between JCSD and Western Water, or delivered elsewhere within Western's system at Western's sole discretion. Prior to placing any stored water into Western Water's storage account, JCSD shall first coordinate with Western Water to evaluate operational opportunities for Western Water to take physical delivery of such water or otherwise manage supplies. Any stored water placed into storage on behalf of Western Water shall be limited such that the cumulative balance in Western Water's storage agreement does not exceed the 7,000 acre-foot maximum established under the Cooperative Agreement. Western Water currently has approximately 2,100 acre-feet in storage; therefore, JCSD and Western Water will jointly manage actions throughout the year to ensure storage volumes remain within the allowable capacity.

Section 9. Promulgating Agreements. The Parties may determine to enter into one or more agreements for purposes of implementing the provisions of this MOU, or related assignment or other

agreements with CDA or other parties in connection with furthering the understandings set forth herein.

By: _____

Craig Miller, General Manager
Western Municipal Water District

By: _____

Chris Berch, General Manager
Jurupa Community Services District

Draft

Agenda Item: 7B

Date: January 7, 2026

TO: THE BOARD OF DIRECTORS

Laura Roughton, President
Fauzia Rizvi, Vice President
Brenda Dennstedt, Secretary-Treasurer
Gracie Torres
Mike Gardner

FROM: Craig D. Miller, P.E., General Manager

INCREASE PROJECT BUDGET AND AWARD A PROFESSIONAL SERVICES CONTRACT FOR THE MARKHAM STREET WATERLINE RELOCATIONS

RECOMMENDATION:

The Board of Directors and Staff recommend the Board of Directors:

1. Approve a capital budget of \$283,700 for the Markham Street Waterline Relocation Project (W-346) Project ("Project") and amend the Board adopted Fiscal Year 2025-2026 Capital Improvement and Facilities Plan accordingly to include funding for this project under the System Improvement Reserve RES04 of the Riverside Water Fund 20; and
2. Authorize the General Manager to execute a professional service contract with HDR, Inc. in the amount of \$207,900 for design and bidding services.

EXECUTIVE SUMMARY:

The Riverside County Transportation Department (RCTD) is planning a storm drain and road extension improvement project on Markham Street between Roosevelt Street and Wood Road which conflicts with three (3) of Western Water's existing waterlines. Because RCTD hold prior rights within the project limits, Western is required to relocate the affected facilities. RCTD has retained HDR Inc. to design the storm drain and road improvements, and staff recommends awarding a sole source design services contract

to HDR to ensure a coordinated, efficient, and consistent design for the waterline relocations.

BUDGET IMPACT:

This Project is not currently included in the Board adopted Fiscal Year 2025-2026 Capital Improvement and Facilities Plan. Staff initially requested \$25,000 in General Manager's discretionary funding for the planning phase in Fiscal Year 2024-2025. Staff now recommends increasing the project budget by \$258,700 from \$25,000 to \$283,700 and amending the Fiscal Year 2025-2026 Capital Improvement and Facilities Plan accordingly for the Markham Street Waterline Relocation Project under the System Improvement Reserve RES04 of the Riverside Water Fund 20 to complete the design phase.

DETAIL:

The Riverside County Transportation Department (RCTD) plans to install new storm drain pipelines ranging from 24 to 60 inches in diameter, along with catch basin and reinforced concrete box structures on Markham Street between Wood Road and Roosevelt Road (see Attachment 1) as part of a street improvement project.

Within the approximately 4,000 lineal feet of RCTD's project limits, Western Water has three (3) existing waterlines ranging from 14 to 30 inches in diameter, and one above ground pressure reducing valve (PRV). In several locations, the existing waterlines are too shallow, creating vertical clearance conflicts with the new road elevation. In other locations, the existing waterlines are too close to the proposed storm drain creating horizontal clearance issues. Additionally, the PRV conflicts with the new road widening improvements, and it needs to be relocated to a more suitable location.

The proposed waterline relocation design will address both horizontal and vertical conflicts and assess the need for additional fire hydrants and isolation valves, given that the project lies within an older section of Western Water's retail and recycled water systems. Relocating and replacing these pipeline segments and PRV will enhance system reliability and support long-term infrastructure performance.

Table 1. Markham Street Extension Waterline Relocation Project Budget	
Description	Cost
Design Engineering Services Contract with HDR	\$207,900
Staff Time – Engineering, Operations, and Water Resources	\$50,000
Project Design Cost (Design Contract + Staff Time)	\$257,900
10% Overall Project Budget	\$25,800
Current CIPF Budget for Project	\$25,000
Budget Increase Request to Award Design Contract	\$258,700
Revised Budget for Design Phase	\$283,700

The design phase is anticipated to be completed in the last quarter of 2026. HDR will prepare the construction cost estimate for the project. RCTD plans to advertise for construction in the first or second quarter of 2027. Once the design is finalized, staff will return to present the construction cost estimate, the reimbursement agreement with RCTD, and request to amend the project budget to complete the construction phase.

REASON FOR ACTION:

A planned storm drain and road improvement project by RCTD in the Markham Street area necessitates the relocation of existing Western Water pipelines.

SOLUTION:

Award a design contract to HDR, Inc., to prepare design plans and specifications, and to provide bidding assistance during the project advertisement phase.

STRATEGIC PRIORITIES REFERENCE:

This project supports Western Water’s Strategic Priorities by ensuring the delivery of high-quality water and wastewater services in a financially responsible and environmentally sensitive manner, and by investing in infrastructure that safeguards long-term system reliability.

LEGAL COUNSEL REVIEW:

Staff has determined no legal review is needed for this action.

Respectfully submitted by:
Craig Miller, General Manager

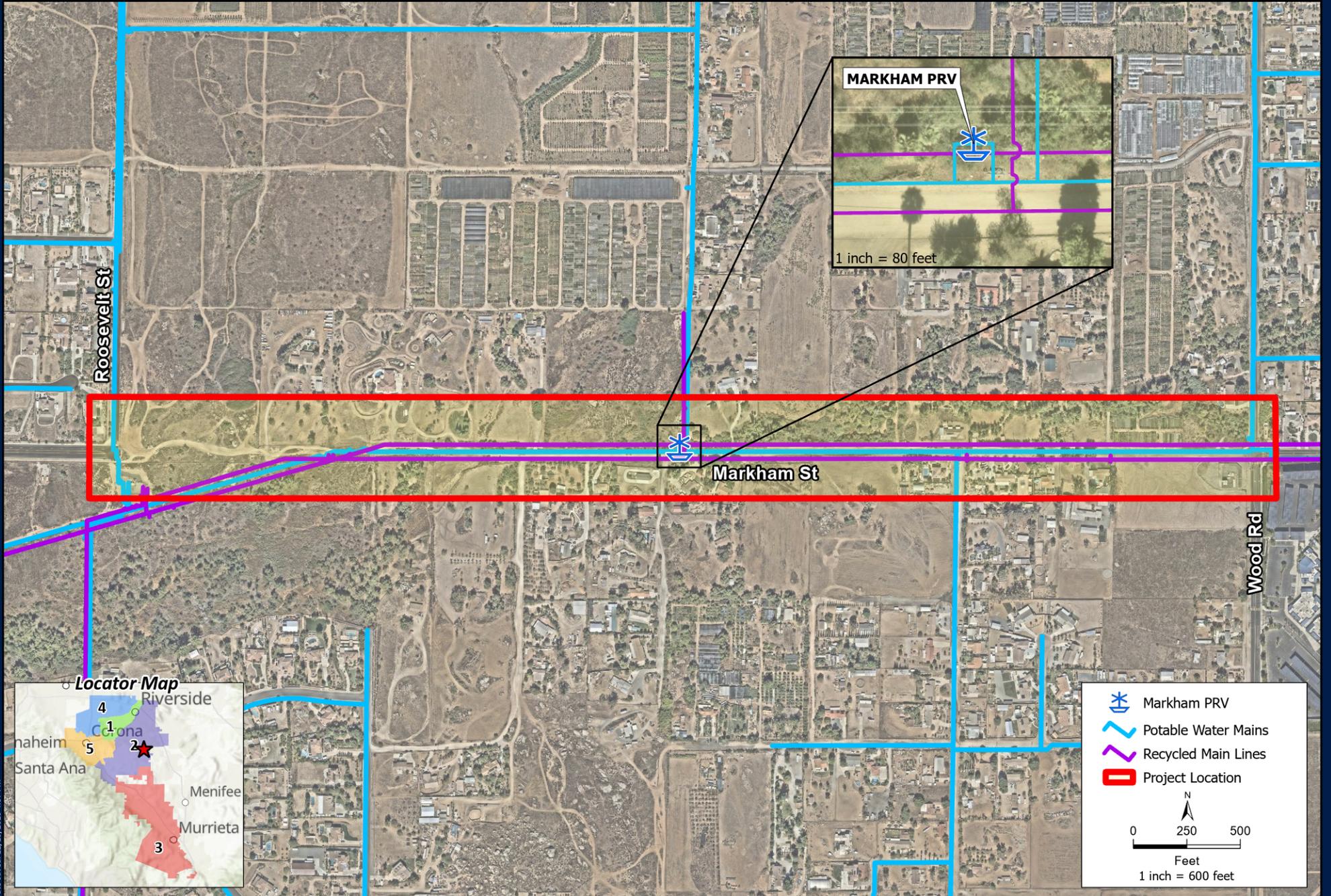
Attachments:

1. Project Location Map
2. HDR Proposal

Markham Street Waterline Relocation Map

Project Location

Attachment 1



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Document Path: G:\Projects\Engineering\MarkhamWaterlineRelocation_31479\APRX\MarkhamWaterlineRelocation_31479.aprx



December 8, 2025

Mr. Gull Nawaz, PE
Engineer II - CIP
Western Municipal Water District
14205 Meridian Parkway
Riverside, California 92591

Subject: **Proposal for Markham Street Extension Waterline Relocations**

Dear Mr. Nawaz,

HDR is pleased to present our proposed scope of work and associated fees for engineering services to assist Western Municipal Water District (Western) in developing plans and specifications for waterline and pressure reducing valve (PRV) station relocations associated with the Markham Street Extension (Project). The Riverside County Flood Control and Water Conservation District (RCFC&WCD) has prior rights, and therefore, Western is responsible for the waterline relocations.

Introduction

Three waterline and one PRV station conflicts are identified with the proposed street widening and storm drain system. The preliminary waterline relocation alignments for the Markham Street Extension are complete and PRV station identified and include the following:

- 14-inch Waterline Relocation (Markham Street) : 1,500 feet
- 20-inch Waterline Relocation (Markham Street - March Air Force Base) : 2,600 feet
- 30-inch Waterline Relocation (Markham Street) : 2,100 feet
- 14-inch PRV station

The current schedule is to be in construction by the Summer of 2027.



Proposed Scope of Work

The proposed scope of work is as follows:

Task 1 – Project Management, Administration, Agency Coordination and QA/QC

- A. Perform project management and administration.
- B. Conduct an in-person kick-off meeting with Western's staff, to review the scope of the project, develop a project schedule, and confirm deliverables.
- C. Prepare and present project progress reports to Western staff each month or as otherwise agreed upon with Western's Project Manager.
- D. Coordination / Progress Meetings : HDR will organize virtual monthly coordination / progress meetings including preparing an agenda, compiling meeting minutes, and distributing the minutes to attendees. A total of eight (8) one hour duration meetings are included.
- E. Perform QA/QC of each deliverable to Western.

Task 2 – Background Information Review and Preliminary Engineering

Review background information provided by Western for the Project including as-built plans, preliminary alignments, utilities, and any reports including geotechnical investigation and subsurface utility exploration / potholing.

Preliminary engineering has already been completed and includes the following:

- A. Geotechnical Investigation
- B. Field Survey and Mapping
- C. Utility Research and Potholing
- D. Preliminary Design Alignments

Task 3 – Final Design Engineering

- A. Prepare engineering calculations for pipeline.
- B. *Prepare design drawings*
Prepare 1"=40' horizontal plan scale and 1"=4' vertical profile scale drawings. The plan set is anticipated to include the following drawings:
 - Title and Index Sheet : 1 Sheet
 - General and Water Notes Sheet : 1 Sheet
 - Plan and Profile : 8 Sheets
 - Connection Details : 3 Sheets
 - Civil Details : 1 Sheet
 - PRV Station Plan : 1 Sheet
 - PRV Station Sections : 1 Sheet
 - PRV Station Details : 1 Sheet



- C. Site Visit : Perform one (1) site visit to confirm the design and existing features prior to completing the design.
- D. Opinion of Probable Construction Cost : Prepare a detailed and itemized opinion of probable construction costs in accordance with the appropriate AACE cost estimate classifications. Submit at each design completion level.
- E. Permit Coordination : Evaluate the Project to determine requirements for permitting and agency clearances. Provide coordination and assistance to obtain all required permits and clearances for the Project. Western will submit required permit and clearance applications and shall incorporate comments and design-related requirements into the construction contract documents, as necessary.
- F. Coordinate with the County of Riverside to obtain the initial encroachment permit and include permit conditions within the contract documents. Permit fees will be paid by Western.
- G. Prepare Specifications : Using Western's requirements and standard specifications, prepare technical specification sections to be included within the Contract Documents.
- H. The plans and specifications shall be submitted for Western review and comment at the 60% and 90% design completion levels. Following review and approval by Western of the 90% submittal, prepare and submit the 100% / Final original signed/stamped specifications and drawings in electronic format (searchable pdf and original files - AutoCAD).

Task 4 – Bid Phase Services

- A. Provide technical support to Western staff during the bidding period of the Project, as follows:
 - Attendance at one (1) construction pre-bid meeting
 - Review and prepare responses to prospective bidder's requests for clarification. A total of five (5) clarification requests have been assumed
 - Prepare addenda to the construction contract documents to include revisions to the drawings and specifications. A total of one (1) addenda package has been assumed.
 - Assist Western staff with bid review.

Assumptions

- Contract duration of 18 months.
- Submittals will be made in electronic format only.
- Western to provide as-constructed drawings, shop drawings, any reports including geotechnical and subsurface utility exploration (SUE) as relevant for preparation of the contract plans.



- Plans will be submitted electronically only, at the 60, 90, and 100 percent levels.
- Subsurface Utility Exploration (SUE) / Potholing is complete.
- Cathodic protection design is not required and is not included. If a cathodic protection system design is required, it can be provided as additional services.
- No CEQA compliance or other environmental documentation is required. If environmental documentation assistance is needed, it can be provided as additional services.
- The following will not be required:
 - Legal Descriptions and Plat Maps
 - Traffic Control Plans
 - Agencies and Utility Companies Plan Check and Permit Fees
 - Real Estate Acquisition
 - Title Reports
 - Other Utility Relocation Plans
 - Additional Meetings Beyond Those Identified
 - Storm Water Pollution Prevention / Erosion Control Plans
 - Geotechnical Investigation
- Any tasks not indicated in the Scope of Work are excluded but additional requested services can be provided through a contract amendment.
- Engineering services during construction are not included.

Compensation

The attached table provides our labor effort estimate and associated fee for the scope of work described above to prepare the contract documents for the Markham Street Extension Waterline Relocations. We propose to complete this work for a not-to-exceed fee of \$207,900. This amount will not be exceeded without written authorization from Western Municipal Water District.

Proposed Schedule

We anticipate completing the scope of work within the 18-month contract duration.



Closing

Thank you for the opportunity to present our proposal. If you have questions or require additional information, please call any of us at the numbers below. We look forward to continuing our working relationship with the Western Municipal Water District.

Sincerely,
HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'Todd Engstrand'.

Anna Lantin, PE
Vice President

Todd Engstrand, PE
Senior Project Manager

HDR Engineering

Markham Street Waterline Relocations - Estimated Level of Effort and Fee

Western Municipal Water District
Markham Street Extension - Waterline Relocations
Estimated Level of Effort and Fee



TASKS		LEVEL OF EFFORT								FEE					
No.	Description	Principal	Project Manager	Quality Manager	Senior Engineer	Staff Engineer	BIM Manager	BIM Technician	Project Administrator	Total Labor	Labor	Subs	Direct Costs	Total	Rounded Total
	<i>Current Billing Rates</i>	<i>\$/hr</i>	<i>\$/hr</i>	<i>\$/hr</i>	<i>\$/hr</i>	<i>\$/hr</i>	<i>\$/hr</i>	<i>\$/hr</i>	<i>\$/hr</i>	<i>\$/hr</i>					
1	Project Management, Administration, Agency														
1.1	Perform Project Management and Administration (18 months)	3	11						27	41	\$10,540	\$0	\$211	\$10,751	
1.2	Kick off Meeting		6		6					12	\$3,960	\$0	\$150	\$4,110	
1.3	Project Progress Reports (18 months)		20							20	\$7,600	\$0		\$7,600	
1.4	Coordination / Progress Meetings (8)		9		14					23	\$7,340	\$0		\$7,340	
1.5	QA / QC Reviews (3)			31						31	\$11,160	\$0		\$11,160	
	Project Management, Administration, Agency Coordination and QA/QC	3	46	31	20	0	0	0	27	127	\$40,600	\$0	\$361	\$40,961	\$41,000
2	Background Information Review														
2.1	Review background information		3		7	7				17	\$4,220	\$0		\$4,220	
	Subtotal 2 Background Information Review	0	3	0	7	7	0	0	0	17	\$4,220	\$0	\$0	\$4,220	\$4,200
3	Final Design Engineering														
3.1	Prepare engineering calculations		1		4	8				13	\$2,780	\$0		\$2,780	
3.2	Prepare design plan/profile drawings									0	\$0	\$0		\$0	
3.3	Title Sheet (1)				1	1	1	3		6	\$1,205	\$0		\$1,205	
3.4	General and Water Notes Sheet (1)		1		2	2	2	4		11	\$2,460	\$0		\$2,460	
3.5	Plan and Profile Sheets (8)		20		29	39	27	55		170	\$38,325	\$0		\$38,325	
3.6	Connection Details Sheets (3)		6		22	12	27	33		100	\$23,095	\$0		\$23,095	
3.7	Civil Details Sheet (1)		1		4	8	4	8		25	\$5,180	\$0		\$5,180	
3.8	PRV Plan Sheet (1)		8		16	24	10	16		74	\$16,700	\$0		\$16,700	
3.9	PRV Sections Sheet (1)		6		16	16	10	16		64	\$14,660	\$0		\$14,660	
3.10	PRV Details Sheet (1)		4		4	8	6	12		34	\$7,520	\$0		\$7,520	
3.11	Site Visit (1)				6	6				12	\$2,640	\$0		\$2,640	
3.12	Opinion of Probable Construction Cost		2		14	31				47	\$9,640	\$0		\$9,640	
3.13	Permit Coordination		1		6	12				19	\$3,980	\$0		\$3,980	
3.14	County of Riverside Encroachment Permit		2		6	16				24	\$5,000	\$0		\$5,000	
3.15	Prepare Specifications		6		24	12				42	\$10,920	\$0		\$10,920	
3.16	Prepare 60, 90 and 100 Percent Submittals		2		6	6	2	6		22	\$4,930	\$0		\$4,930	
	Subtotal 3 Final Design Engineering	0	60	0	160	201	89	153	0	663	\$149,035	\$0	\$0	\$149,035	\$149,000
4	Bid Phase Services														
4.1	Attend prebid meeting (1)				7					7	\$1,960	\$0	\$200	\$2,160	
4.2	Bidder requests for clarification responses (5)		6		12					18	\$5,640	\$0		\$5,640	
4.3	Prepare Bid Addenda package (1)		2		4	7	3	7		23	\$4,965	\$0		\$4,965	
4.4	Bid Review assistance		1		2					3	\$940	\$0		\$940	
	Subtotal 4 Bid Phase Services	0	9	0	25	7	3	7	0	51	\$13,505	\$0	\$200	\$13,705	\$13,700
TOTAL, hours		3	118	31	212	215	92	160	27	858					
TOTAL, dollars											\$207,360	\$0	\$561	\$207,921	\$207,900

Agenda Item: 7C

Date: January 7, 2026

TO: THE BOARD OF DIRECTORS

Laura Roughton, President
Fauzia Rizvi, Vice President
Brenda Dennstedt, Secretary-Treasurer
Gracie Torres
Mike Gardner

FROM: Jeffrey S. Ballinger, General Counsel

ELECTION OF BOARD OFFICERS; DISCUSS APPOINTMENTS TO COMMITTEES AND BOARD ASSIGNMENTS

RECOMMENDATION:

Pursuant to Water Code Section 71340, Western Municipal Water District Ordinance 395, and Western Municipal Water District Resolutions 1910 and 2320, Staff and General Counsel recommend that the Board of Directors (the "Board") consider:

1. Taking action to elect officers for the positions of President, Vice President and Secretary-Treasurer of the Board; and
2. Reaffirming the appointment of the General Manager as Deputy Secretary-Treasurer to act in the absence of the Secretary-Treasurer; and
3. Discussing the incoming President's committee and representative assignments for calendar year 2026.

BUDGET IMPACT:

There will be no impact on the budget from this annual election of Board officers and the appointment or confirmation of committee assignments.

DETAIL:

On November 3, 2004, the Board adopted Resolution 2320, which requires the election of officers at its first meeting in January every year. The positions to be filled are as follows: President; Vice President; and Secretary-Treasurer. Pursuant to Water Code Section 71340, the District is also required to appoint or reaffirm the office of Deputy Secretary-Treasurer. Resolution 1920, adopted by the Board on March 15, 1995, appoints the General Manager to the position of Deputy Secretary-Treasurer. The Deputy Secretary-Treasurer acts in the absence of the Secretary-Treasurer.

On July 20, 2022, the Board adopted Ordinance 395, which repealed Section 2.10.030 of the Western Municipal Water District Code. Section 2.10.030 had provided for the annual rotation of Board officers, as set forth in the Board-adopted Resolution 2328. Effectively, Ordinance 395 provides that the Board will now conduct an election at its first meeting in January every year, as set forth in Resolution 2320, for each of the Board's officer positions.

Resolution 2320 also provides that in January of each year, the Board shall confirm the existing appointments or appoint new persons to serve as the District's representatives to those outside organizations to which the Board, by resolution or minute action, has appointed a person to represent the Western Municipal Water District's (the "District") interests. Resolution 2320 further provides that the Board President is authorized to appoint members of the Board to serve on such committees and to establish standing or ad hoc committees. A list of the committees and organizations, and the current representatives to each of these committees and organizations, as well as a blank matrix for 2026, are attached to this letter for the purpose of discussion.

REASON FOR ACTION:

Water Code Section 71340 and Resolution 2320 require the annual election of Board officers at the first meeting in January of every year, and Resolution 1920 requires the appointment or reaffirmation of the Deputy Secretary-Treasurer.

SOLUTION:

Hold an election of Board officers for the positions of President, Vice President, and Secretary-Treasurer; and Reaffirm the appointment of the General Manager to the position of Deputy Secretary-Treasurer.

STRATEGIC PRIORITIES REFERENCE:

This action is part of the District's routine business practices.

Respectfully submitted by:

Jeffrey S. Ballinger, General Counsel

Attachments:

1. Ordinance 395
2. Resolution 2320
3. Resolution 1910
4. 2025 Board Committee Assignments
5. 2026 Board Committee Assignments - Blank

Attachment 1
ORDINANCE 395

AN ORDINANCE OF THE WESTERN MUNICIPAL WATER DISTRICT OF RIVERSIDE COUNTY, UPDATING VARIOUS PROVISIONS OF CHAPTERS 2.10 AND 2.15 OF THE WESTERN MUNICIPAL WATER DISTRICT CODE, REGARDING BOARD OF DIRECTORS

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF WESTERN MUNICIPAL WATER DISTRICT OF RIVERSIDE COUNTY AS FOLLOWS:

Section 1. Repeal of Section 2.10.030. Western Municipal Water District Code, Section 2.10.030 (Rotation of officers) is hereby deleted in its entirety.

Section 2. Amendment of Section 2.10.040(G). Western Municipal Water District Code, Section 2.10.040, subdivision (G) (Director compensation and reimbursement of expenses) is hereby amended to read as follows:

“2.10.040 Director compensation and reimbursement of expenses.

G. Reports to Governing Board. At the following district board meeting after expenses are incurred or the event or service takes place, as required by this chapter, each director shall briefly report on meetings attended at district expense.

Section 3. Amendment of Section 2.15.050. Western Municipal Water District Code, Section 2.15.05 (Proper use and safeguarding of district property and resources) is hereby amended to read as follow:

“2.15.050 Proper use and safeguarding of district property and resources.

A board member will use district-owned equipment, telephones, materials or property only for the execution of district business.”

Section 4. Amendment of Section 2.15.070. Western Municipal Water District Code, Section 2.15.070 (Conflict of interest) is hereby amended to read as follows:

"2.15.070 Conflict of interest.

(A) The board of directors adopted by resolution a conflict of interest policy in compliance with Government Code Section 81000 et seq. and has since amended the policy by resolution, as required. The policy shall be updated biennially, as needed to comply with the Government Code.

(B) A board member may not have a financial interest in a contract with the district, or be a purchaser at a sale by the district or a vendor at a purchase made by the district, unless the board member's participation was authorized under Government Code Section 1091 or 1091.5, or other provisions of law.

(C) A board member will not participate in the discussion, deliberation or vote on a matter before the board of directors, or in any way attempt to use his or her official position to influence a decision of the board, if he or she has a prohibited interest with respect to the matter, as defined in the Political Reform Act, Government Code Section 81000, relating to conflicts of interests.

(C) Additionally, directors will adhere to all limitations and reporting requirements of the Fair Political Practices Act, FPPC regulations, and those required under the district's conflict of interest code. (Government Code Section 87100 and following).

(D) If a director believes that he or she may be disqualified from participation in the discussion, deliberations, or vote on a particular matter due to a conflict of interest, the following procedure will be followed: (A) if the director becomes aware of the potential conflict of interest before the board meeting at which the matter will be discussed or acted on, the director will notify the district's appointed legal counsel for such matters of the potential conflict of interest, so that a determination can be made whether it is a disqualifying

conflict of interest; (B) if it is not possible for the director to discuss the potential conflict with counsel before the meeting, or if the director does not become aware of the potential conflict until during the meeting, the director will immediately disclose the potential conflict during the board meeting, so that there can be a determination whether it is a disqualifying conflict of interest; and (C) upon a determination that there is a disqualifying conflict of interest, the director will (1) not participate in the discussion, deliberation or vote on the matter for which a conflict of interest exists, which will be so noted in the board minutes, and (2) leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. The director may speak on any matter during the time the general public speaks on the issue, in accordance with regulations set forth in the Political Reform Act.

(E) A board member will not recommend the employment of any person by the district. A board member will not recommend the employment of any person known by the board member to be bidding for or negotiating a contract with the district. These restrictions shall not apply to the employment of positions that are employed or retained directly by the Board, such as the positions of General Manager or Legal Counsel.

(F) A board member shall not knowingly ask for, accept, or agree to accept any gift, reward, or promise thereof for doing an official act, except as may be authorized by law. (Government Code Sections 1090 and following; 81000 and following, and 87105; Penal Code Sections 68 and 70.)”

Section 5. Amendment of Section 2.15.080. Western Municipal Water District Code, Section 2.15.080 (Soliciting political contribution) is hereby amended to read as follows:

“2.15.080 Soliciting political contributions. Board members are prohibited from soliciting political funds or contributions at district facilities or from district employees. A board member will not knowingly accept, solicit, or direct a political contribution from (A) district employees or officers, consultants, or contractors; or (B) vendors, bidders or consultants who have a current material financial interest in a contract or other matter while that contract or other matter is pending before the district and for three months following the date a final decision is rendered. A director may not use the district’s logo, stationery, or other indicia of the district’s identity in any solicitation for political contributions.”

Section 6. Amendment of Section 2.15.170. Western Municipal Water District Code, Section 2.15.170 (Referral of violations of ethics policy) is hereby amended to read as follows:

“2.15.170 Referral of violations of ethics policy.

“A perceived violation of this policy by a board member should be referred to the president of the board or the full board of directors for investigation, and consideration of any appropriate action warranted.

Section 7. Severability. If any section, subsection, clause or provision in this Ordinance or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Ordinance or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, sentences, clauses or phrases or the application thereof to any person or circumstance be held invalid.

Section 8. Implementation. The General Manager, or his/her designee, is hereby authorized to take such actions as may be necessary to implement this Ordinance.

Section 9. Prior Act. This Ordinance shall supersede and otherwise control over the provisions of any previous ordinance or resolution, to the extent such previous ordinance or resolution is in conflict with this Ordinance.

Section 10. Effective Date. This Ordinance shall become effective thirty (30) days from the date of its passage.

Section 12. Incorporation of Recitals. The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

ADOPTED AND APPROVED this 20th day of July 2022 by the Board of Directors of the Western Municipal Water District.



BRENDA DENNSTEDT
President

I HEREBY CERTIFY that the foregoing is a full, true and correct copy of Ordinance 395 adopted by the Board of Directors of Western Municipal Water District of Riverside County at its Regular Meeting held July 20, 2022.



MIKE GARDNER
Secretary-Treasurer

Attachment 2

RESOLUTION 2320

RESOLUTION OF THE BOARD OF DIRECTORS
OF WESTERN MUNICIPAL WATER DISTRICT
OF RIVERSIDE COUNTY ESTABLISHING A
POLICY FOR THE APPOINTMENT OF
CERTAIN OFFICERS REQUIRED BY LAW,
FOR THE CONFIRMATION OR APPOINTMENT
OF REPRESENTATIVES TO VARIOUS
OUTSIDE ORGANIZATIONS, AND FOR THE
APPOINTMENT OF BOARD MEMBERS TO
VARIOUS BOARD COMMITTEES

WHEREAS, Western Municipal Water District of Riverside County ("Western") is a municipal water district established pursuant to Section 71000 et seq. of the California Water Code;

WHEREAS, pursuant to Section 71273 of the California Water Code, the Western Board of Directors ("Board") shall elect one of its members as president at least every January of each odd numbered year. In addition, Water Code Section 71273 permits the Board to elect, at any meeting of the Board, one of its members as vice-president who shall exercise the powers of the president, if the president is absent or unable to act;

WHEREAS, Water Code Section 71340 requires the Board to appoint persons to the following offices: secretary, treasurer, attorney, general manager, and auditor. In addition, Water Code Section 71340 permits the Board to create and appoint persons to the offices of deputy secretary and deputy treasurer. Water Code Section 71342 permits the Board to consolidate the offices of secretary and treasurer;

WHEREAS, Water Code Sections 71301 and 71305 permit the Board to create any necessary offices and appoint persons to such offices, and to delegate executive, administrative, and ministerial powers to such offices; and

WHEREAS, Water Code Section 71301 and 71360 of the California Water Code permit the Board to delegate executive, administrative, and ministerial powers to the president of the Board.

WHEREAS, the Board adopted Resolution No. 2141 on December 20, 2000 which established a policy for the appointment of certain officers, confirmation or appointment of representatives to various outside organizations, and for the appointment of Board members to various Board committees. Resolution No. 2141 provides, among other things, for the election of Board officers at the first meeting of the Board in January of every odd-numbered year.

NOW THEREFORE, the Board of Directors of the Western Municipal Water District of Riverside County hereby resolves as follows:

SECTION 1. In accordance with the authority provided under Water Code Section 71273, at the first meeting of the Board in January of every year, the Board shall elect by a majority vote:

a. One member of the Board to serve as President of the Board; and

b. One member of the Board to serve as Vice-President of the Board.

SECTION 2. In accordance with the authority provided under Water Code Sections 71340 and 71342, at the first meeting of the Board in January of every year, the Board shall, by a majority vote, appoint one of its members Secretary-Treasurer of the Board, and shall appoint one other person to serve as Deputy Secretary-Treasurer of the Board.

SECTION 3. In accordance with the authority provided under Water Code Sections 71301 and 71305, at a meeting of the Board in January of every year, the Board shall, by a majority vote, confirm the existing appointment (s) or appoint new person (s) to serve as Western's representative (s) to those outside organizations to which the Board, by resolution or minute action, has appointed a person to represent Western's interests.

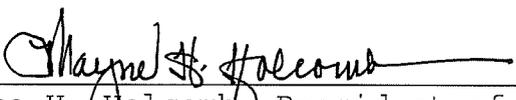
SECTION 4. In accordance with the authority provided under Water Code Sections 71301 and 71360, the President of the Board is hereby authorized to establish standing or ad hoc committees of the Board, and to appoint members of the Board to serve on such committees. No more than two members of the Board shall be appointed to a committee, and all appointees shall serve until a successor is appointed or the committee is dissolved by the President of the Board. Upon the establishment of any committee or the appointment of any member of the Board to a committee, the action shall be publicly announced and recorded in minutes of the Board meeting at which the action occurs.

SECTION 5. This Resolution shall take effect and be in force according to law on the date of adoption set forth below. This Resolution No. 2320 shall supercede and

otherwise control over the provisions of Resolution No. 2141. As of the effective date of this Resolution No.2320, Resolution No. 2141 shall be of no further force or effect.

SECTION 6. The President of the Board shall sign this Resolution and the Secretary-Treasurer of the Board shall attest thereto.

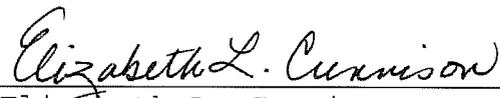
ADOPTED, this 3rd day of November 2004.



Wayne H. Holcomb, President of
the Board

November 3, 2004

I HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2320 adopted by the Board of Directors of Western Municipal Water District of Riverside County at a duly-noticed regular meeting held on November 3, 2004.



Elizabeth L. Cunnison,
Secretary-Treasurer

Attachment 3

RESOLUTION 1910

RESOLUTION OF THE BOARD OF DIRECTORS
OF WESTERN MUNICIPAL WATER DISTRICT
OF RIVERSIDE COUNTY ESTABLISHING
OFFICERS OF THE DISTRICT AND LIMITA-
TIONS UPON SUCCESSIVE TERMS OF OFFICE

WHEREAS, staff has reviewed the current policy regarding the establishment of officers and term limits, and has determined that the Board should consider revisions to the current policy as set forth in Resolution 1043,

NOW THEREFORE BE IT RESOLVED by the Board of Directors of Western Municipal Water District of Riverside County that officers of the District and term limits be established as follows:

1. Pursuant to Water Code 71273 and 71340, the officers of the District shall consist of a President, Vice-President, Secretary and Treasurer. Each of these officers shall be a member of the Board of Directors.

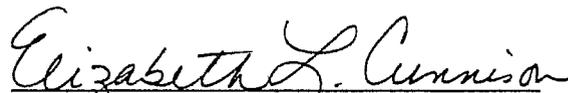
2. The term limit for the President of the Board, as previously adopted, shall not be more than two successive terms.

3. Pursuant to Water Code 71342, the office of Secretary-Treasurer has been consolidated as of February 1976.

4. The consolidated office of Deputy Secretary-Treasurer has also been established, and the General Manager is appointed to fill such office to act in the absence of the Secretary-Treasurer.

BE IT FURTHER RESOLVED that Resolutions 1043 and 1126, and any other motions or Resolutions of the District in conflict herewith are hereby repealed.

ADOPTED this 15th day of March 1995.



Elizabeth L. Cunnison
Secretary-Treasurer

Attachment 4

Western Municipal Water District's 2025 Committee Assignments

	Meeting Schedule	Division 1	Division 2	Division 3	Division 4	Division 5	Staff
		Dir. Gardner	Dir. Torres	Dir. Dennstedt	Dir. Roughton	Dir. Rizvi	

External Committees

Eastern	Bi-Monthly	X	A	X			
Elsinore	Bi-Monthly	A		X		X	
Riverside	Bi-Monthly	X	X		A		
Riverside Advisory Committee (RAC)	Varies		X				
Rancho	Bi-Monthly	A		X	X		

Board Committees

Community and Government Affairs	Monthly				X	X	
Finance	Monthly	X			X		
Engineering, Operations and Water Resources	Monthly		X			X	
Executive Board	As Needed				X	X	

Representatives

CDA (Chino Desalter Authority)	Monthly	A			X		
SAWPA PA 24 Committee	Monthly	X		A			KAWAII
SAWPA Commission & PA Meetings	Monthly	X		A			
SAWPA Project Agreement 22	Monthly						MILLER
SAWPA OWOW Committee	Varies			X			
WRCRWA	Varies				A	X	RUGGE
Chino Basin Watermaster	Monthly	X			A		
Chino Basin Watermaster Advisory Committee	Monthly				X		SHAW
Santa Rosa Regional Resources Authority	Monthly	A				X	
Temescal Valley Municipal Advisory Council	Monthly		A	X			
ACWA JPIA	Varies			A	X		
ACWA JPIA Liability Committee	Varies			X			
WRCOG (Alternate for Executive Committee Only)	Monthly			X		A	
MWD	Monthly			X			
Joint Inland-Orange County Caucuses (MWD)	Monthly			X			
LESJWA	Varies	A		X			
Woodcrest Municipal Advisory Council	Varies	A	X				

Attachment 5

Western Municipal Water District's 2026 Committee Assignments

	Meeting Schedule	Division 1	Division 2	Division 3	Division 4	Division 5	Miller
		Dir. Gardner	Dir. Torres	Dir. Dennstedt	Dir. Roughton	Dir. Rizvi	

External Committees

Eastern	Bi-Monthly						
Elsinore	Bi-Monthly						
Riverside	Bi-Monthly						
Riverside Advisory Committee (RAC)	Varies						
Rancho	Bi-Monthly						

Board Committees

Community and Government Affairs	Monthly						
Finance	Monthly						
Engineering, Operations and Water Resources	Monthly						
Murrieta	Monthly						

Representatives

CDA (Chino Desalter Authority)	Monthly						
CDA Advisory Committee	Monthly						
SAWPA Commission & PA Meetings	Monthly						
SAWPA Project Agreement 22	Monthly						X
SAWPA OWOW Committee	Varies						
WRCRWA	Varies						
Chino Basin Watermaster	Monthly						
Chino Basin Watermaster Advisory Committee	Monthly						
Santa Rosa Regional Resources Authority	Monthly						
Temescal Valley Municipal Advisory Council	Monthly						
ACWA JPIA	Varies						
ACWA JPIA Liability Committee	Varies						
WRCOG (Alternate for Executive Committee Only)	Monthly						
MWD	Monthly						
Joint Inland-Orange County Caucuses (MWD)	Monthly						
LESJWA	Varies						
Woodcrest Municipal Advisory Council	Varies						
Highgrove Municipal Advisory Council	Varies						

Ad Hoc Committees

Corona/Norco	As-Needed						
Executive	As-Needed						

Agenda Item: 8A

Date: January 7, 2026

TO: THE BOARD OF DIRECTORS OF THE WESTERN MUNICIPAL WATER DISTRICT FACILITIES AUTHORITY

Laura Roughton, Chair
Fauzia Rizvi, Vice Chair
Brenda Dennstedt, Secretary
Gracie Torres
Mike Gardner

FROM: Craig D. Miller, P.E., General Manager

AFFIRM BOARD MEMBERS AND OFFICERS OF THE WESTERN MUNICIPAL WATER DISTRICT FACILITIES AUTHORITY

RECOMMENDATION:

Staff recommends the Board of Directors:

1. Affirm the Board Members and Officers of the Western Municipal Water District Facilities Authority.

EXECUTIVE SUMMARY:

This action is to affirm the Board Members and Officers of the Western Municipal Water District Facilities Authority for 2026.

BUDGET IMPACT:

This item has no budget impact.

DETAIL:

The Western Municipal Water District Facilities Authority (the Facilities Authority) was created in October 2002 by a joint exercise of powers agreement for the purpose of financing public capital improvements. It is governed by a Board of Directors comprising Western Municipal Water District's (Western) Board of Directors.

Western Water | Regular Board Meeting

January 7, 2026

Agenda Item: 8A

Legal Counsel has recommended that the Board of Directors of the Facilities Authority annually affirm a listing of its Board Members and Officers. Based on the formation documents, the Board Members of the Facilities Authority are the same as the Board Members for the Western Municipal Water District, with corresponding Titles to be Chair, Vice Chair and Secretary. The General Manager's corresponding Title is Executive Director.

REASON FOR ACTION:

This action will affirm the Board Members and Officers of the Facilities Authority for 2026.

SOLUTION:

Affirm the Board Members and Officers of the Facilities Authority.

STRATEGIC PRIORITIES REFERENCE:

This action is part of Western's routine business activity.

LEGAL COUNSEL REVIEW:

Not applicable.

Respectfully submitted by:

Craig D. Miller, P.E., General Manager

Agenda Item: 8A

Date: January 7, 2026

TO: THE BOARD OF DIRECTORS OF THE WESTERN MUNICIPAL WATER DISTRICT FACILITIES AUTHORITY

Laura Roughton, Chair
Fauzia Rizvi, Vice Chair
Brenda Dennstedt, Secretary
Gracie Torres
Mike Gardner

FROM: Craig D. Miller, P.E., General Manager

AFFIRM BOARD MEMBERS AND OFFICERS OF THE WESTERN MUNICIPAL WATER DISTRICT FACILITIES AUTHORITY

RECOMMENDATION:

Staff recommends the Board of Directors:

1. Affirm the Board Members and Officers of the Western Municipal Water District Facilities Authority.

EXECUTIVE SUMMARY:

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DETAIL:

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Western Water | Regular Board Meeting

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SOLUTION:

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STRATEGIC PRIORITIES REFERENCE:

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LEGAL COUNSEL REVIEW:

Not applicable.

Respectfully submitted by:

Craig D. Miller, P.E., General Manager