

**WESTERN MUNICIPAL WATER DISTRICT
MINUTES OF THE
REGULAR BOARD MEETING
OF FEBRUARY 4, 2026**

1. CALL TO ORDER

Board President Laura Roughton called the regular meeting of the Western Municipal Water District (Western Water) to order at 9:30 a.m. on Wednesday, February 4, 2026, in the Western Water Board Room, 14205 Meridian Parkway, Riverside, California.

2. ROLL CALL

Roll call of the Board of Directors was taken by Board Secretary Tammi Ford. The following Board members were in attendance:

Directors Present:

Laura Roughton, President
Fauzia Rizvi, Vice President
Brenda Dennstedt, Secretary-Treasurer
Gracie Torres
Mike Gardner

President Roughton left the meeting at 12:27 p.m.
Director Gardner left the meeting at 12:31 p.m.

3. PLEDGE OF ALLEGIANCE

Wayne Cawelti, Information Security Officer, Information Systems Department, led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. Comments will be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each individual's comment will be limited to a maximum of three (3) minutes; however, the Presiding Officer reserves the right to reduce the amount of time each individual can speak to ensure all members of the public have an opportunity to comment.

None.

5. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

Motion: Dennstedt

Second: Rizvi

- A. Approve the Minutes of the January 21, 2026, Regular Board Meeting
- B. Receive and File the October and November 2025 Cash Disbursement Reports
- C. Receive and File the Operating Budget to Actual Report Through September 30, 2025

The Motion Passed 5-0

Voting No: None

Abstain: None

Absent: None

6. ITEMS TO BE ADDED TO THE AGENDA

(If any) In accordance with Section 54954.2 of the Government Code, upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present that there is a need to take action, and the need to take action arose after the agenda was posted.

None.

7. ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

- A. Authorize the General Manager to Implement Cost Saving Recommendations from Procure America

This item was presented by: Allison Clark, Senior Management Analyst

Motion: Dennstedt

Second: Torres

**Western Water | Regular Board Meeting
February 18, 2026**

As to the following:

1. Authorize the General Manager to implement cost saving recommendations from Procure America and authorize validated shared savings payments to them that exceed the General Manager's spending authority.

The Motion Passed 5-0

Voting No: None

Abstain: None

Absent: None

- B. Authorize the General Manager to Execute a Master Service Agreement Extension with Paymentus

This item was presented by: Allison Clark, Senior Management Analyst

As to the following:

1. Authorize the General Manager to execute an amendment to the Master Service Agreement with Paymentus, extending the term of the agreement by 5 years with 3-year renewals, and reducing the fees.

The Motion Passed 5-0

Voting No: None

Abstain: None

Absent: None

- C. Approve the Renewal of the Western Municipal Water District Microsoft Enterprise Agreement for Software Licensing

This item was presented by: Michael Mouser, Director of Information Systems

Motion: Dennstedt

Second: Torres

As to the following:

1. Authorize the General Manger to enter into an agreement with Dell Technologies and Microsoft Corporation for a Microsoft Enterprise Agreement for software licensing for the three-year term beginning March 1, 2026, and ending February 28, 2029; and

Western Water | Regular Board Meeting
February 18, 2026

2. Authorize the issuance of a purchase order to Dell Technologies for an amount not to exceed \$118,000.00 for the associated annual costs, for each of the three years.

The Motion Passed 5-0

Voting No: None

Abstain: None

Absent: None

- D. Adopt a Resolution to Update the Purchasing and Contract Authority of the General Manager

This item was presented by: Rick Aragon, Assistant General Manager/Chief Financial Officer

Motion: Torres

Second: Dennstedt

As to the following:

1. Adopt Resolution No. 3369 (superseding Resolution No. 3362), to update the purchasing and contract authority of the General Manager.

The Motion Passed 5-0

Voting No: None

Abstain: None

Absent: None

- E. Approve a Capital Budget Increase for Fiscal Year 2025-2026 to Support the Purchase of a Computer Numerical Control Machine

This item was presented by: Dean Standing Warrior/Deputy Director of Operations

Motion: Dennstedt

Second: Torres

As to the following:

1. Approve the capital project budget and increase the Capital Improvement and Facilities Plan for Fiscal Year 2025-2026 accordingly for the Purchase of a Computer Numerical Control Machine in the amount not to exceed \$231,661 under the Facility Improvement Reserve RES14 of the General District Fund 10; and

2. Authorize the General Manager to execute a contract and open the associated purchase order with ACT Machining of Fullerton, California, for the purchase of one Hyundai Computer Numerical Control Machine for an amount not to exceed \$231,661.

The Motion Passed 5-0

Voting No: None

Abstain: None

Absent: None

8. REPORTS

The following agenda items are reports. They are placed on the agenda to provide information to the Board and the public. There is no action called for regarding these matters.

A. GENERAL COUNSEL REPORT

1. Report of General Counsel

Jeff Ballinger, General Counsel, announced that he would be bringing an item for consideration to the next Board meeting regarding updated Brown Act options as provided for in Senate Bill 707.

B. GENERAL MANAGER AND STAFF REPORTS

1. General Manager's Report

Craig Miller, General Manager, announced that Western Water has, once again, been recognized as a "Top Workplace". He reported that this honor is a result of an anonymous employee survey. He noted that Western Water had an above average number of responses to the survey that included more than 400 additional comments. He also provided an update on his recent activities and also announced that the MWD shutdown of the Mills Gravity Line has been completed early and with no impact to our customers.

2. Annual Grant Program Update

Mallory O'Connor, Water Resources Manager, provided an update on Western Water's grant program. She reviewed grant accomplishments for 2025 and announced that Western Water had just received notice of an award for a Congressionally Directed spending grant. She reviewed the SARCCUP program, noting it's final completion and stated that there will be a celebration ceremony in Spring, date to be announced. She also reviewed

the status of other grant projects and closed by providing an overview of the grant process as it applies to Western Water.

C. DIRECTORS COMMENTS AND REQUESTS

1. Report by SAWPA Representative

Director Gardner stated that the Commission has awarded a contract for the development of a strategic plan, and also took no action regarding Commission compensation, which results in an automatic annual increase of 5% when no action is taken. He reported that the PA 24 committee that oversees the brine line, also met and handled items concerning the Santa Ana River trail and also some facilities near the Prado Dam that need to be relocated. Finally he gave a recap of the recent 50th anniversary celebration and stated there is a video regarding SAWPA that is interesting and available on the SAWPA website.

2. Report by MWD Representative

Director Dennstedt stated there was nothing to report.

3. Report by CBWM Representative

Director Gardner stated there was nothing to report.

4. Report by CDA Representative

Director Gardner stated there was nothing to report.

5. Report by WRCRWA Representative

Director Rizvi reported that the Board met in a special meeting to consider approval of a Purchase Order for needed equipment.

6. Report by WRCOG Representative

Director Dennstedt reported that two new board members joined the Commission from the cities of Calimesa and Wildomar, and that WRCOG is going to implement a new member orientation so that members have a resource to learn about WRCOG. She also stated that some construction projects are moving forward at the new building and that WRCOG has entered into a contract with a property management group. She discussed the fellowship program, noting that it has been very successful. She also reported that the TUMF program was discussed and reminded the Board that the General Assembly is coming up in June 2026.

**Western Water | Regular Board Meeting
February 18, 2026**

7. Report by SRRRA Representative

Director Rizvi stated there was nothing to report.

8. Report by ACWA Representative

Director Dennstedt reported Region 9 will have an upcoming program at the ACWA Conference and Western Water's General Manager will be the featured speaker to discuss Senate Bill 72.

9. Directors' Comments

Comments were made by:

Director Torres

Director Rizvi

Director Gardner

Director Dennstedt

President Roughton

10. Request for Future Agenda Items

None.

General Counsel, Jeff Ballinger, called the Board of Directors into closed session at 11:37 a.m.

9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1))

Pacific Hydrotech Corporation v. Western Municipal Water District

Case No. 01-25-0002-5641 (American Arbitration Association)

Riverside Superior Court, Case No. CVRI2303954

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Gov. Code Section 54956.8)

Property: Water Purchase

Agency Negotiator: Craig Miller, General Manager

Negotiating Partners: San Diego County Water Authority

Under Negotiation: Agreement Terms

**Western Water | Regular Board Meeting
February 18, 2026**

Vice President Fauzia Rizvi called the Board of Directors back into open session at 12:32 p.m.

General Counsel, Jeff Ballinger, announced there was no reportable action out of Closed Session.

10. NEXT MEETING

A. Wednesday, February 18, 2026, at 9:30 a.m.

11. ADJOURNMENT

There being no further business before the Board of Directors, Vice President Fauzia Rizvi adjourned the Board meeting at 12:33 p.m.



LAURA ROUGHTON
President



BRENDA DENNSTEDT
Secretary-Treasurer